



Ministering to the needs of children, youth & families

APPLICATION FOR EMPLOYMENT

12501 N. State Road 49 Wheatfield, IN 46392
219-956-3125 Fax: 219-956-4128
www.christianhaven.org

Applying for:

- Private Secure Program
- Open Residential Program
- Other Services

Christian Haven is a drug-free workplace and an equal opportunity employer. Applicants are considered for employment without regard to race, color, national origin, religion, sex, age, handicap, disability, citizenship status, or any other basis prohibited by law, unless such basis constitutes a bona fide occupational qualification. Christian Haven will comply with its legal obligation to provide reasonable accommodation to qualified individuals with disabilities.

PLEASE PRINT

How did you learn about Christian Haven? _____ Date of Application _____

Advertisement _____ Friend _____ Relative _____ Other _____

Name _____
Last First Middle

Address _____
Number Street City State Zip Code

If you have resided at your present address less than three years, list your prior address:

Address _____
Number Street City State Zip Code

Telephone (_____) _____ - _____ Social Security Number _____ - _____ - _____

Position(s) Desired _____ Salary Expected \$ _____

Are you available to work: Full Time _____ Part-Time _____ Temporary _____ Live-in _____
On-Call _____ Overtime _____ Any Shift _____

On what date would you be available for work? _____

List any days and times you are not available for work _____

Are you on a lay-off and subject to recall? Yes _____ No _____

Have you filed an application here before? Yes _____ No _____ If yes, give dates _____

Have you ever been employed here before? Yes _____ No _____ If yes, give dates _____

Do you have any friends or relatives that are employed here? Yes _____ No _____ If yes, list them by name below.

Are you 21 years of age or older? Yes _____ No _____

Why did you apply for a position at Christian Haven? _____

Why do you think you would make a valuable employee of Christian Haven? _____

Are you a U.S. Citizen or an alien legally entitled to work in the position(s) for which you have applied? Yes _____ No _____

Have you been convicted of or pled guilty to a felony or misdemeanor other than a traffic violation? (Conviction or plea will not necessarily disqualify applicant from employment.) Yes _____ No _____

If Yes, please explain. _____

Name of person we should notify in case of emergency: _____

Address _____ Emergency Phone No. _____

EDUCATION

Type of School	Name of School	City and State	Graduated		Course pursued or Degrees Granted
			✓Yes	✓No	
Senior High School					
College or University					
Business, Trade, or Technical School/College					
Correspondence, special School or College					

Summarize special job-related skills and qualifications you have acquired from education, employment, volunteer work, or military service. _____

List any specific skills you have that will be helpful in performing the responsibilities of the position(s) for which you are applying.

May we contact the employers you listed? Yes_____ No_____ If no, indicate which one(s) you do NOT wish us to contact, and state the reason why you prefer that we do not contact the employer(s).

Have you ever worked under a different name? Yes_____ No_____ If yes, what was the name? _____

Have you ever been discharged or asked to resign from any position? Yes_____ No_____

If yes to above question, please state the employer, dates of employment and why? _____

Which of your past positions listed did you like BEST and why? _____

Which of your past positions listed did you like the LEAST and why? _____

CHRISTIAN HAVEN MISSION STATEMENT

To glorify God through ministering to the needs of youth and families in a supportive, therapeutic, united Christian community which:

1. Recognizes the intrinsic value and promotes the dignity of each individual in the community,
2. Communicates and models the Gospel,
3. Emphasizes traditional Judeo-Christian values,
4. Facilitates the healthy development of the individual within the community at-large,
5. Promotes strong family values and structure.

I have read the Christian Haven Mission Statement and agree to support it through my words and actions both on campus and in the community.

(Applicant signature)

CRIMINAL BACKGROUND AND MOTOR VEHICLE CHECK

Dear Applicant,

Because we are a licensed Health Care Facility in the State of Indiana there are certain requirements for employment at Christian Haven. You must be **over the age of twenty one, pass a Criminal Background Check and pass a Motor Vehicle check**. The information below is required for the completion of these employment checks. Thank you for your interest. This information will not be shared with an interviewer.

PLEASE PRINT CLEARLY AND COMPLETE THE INFORMATION BELOW

Last name _____ First Name _____ Middle _____

Social security Number _____ / _____ / _____

Street Address _____

City _____ State _____ Zip _____

Date of Birth _____ / _____ / _____

Previous Address:

Street Address _____

City _____ State _____ Zip _____

Current Drivers License from State of _____

Drivers License Number _____

I REALIZE THIS INFORMATION IS REQUIRED FOR EMPLOYMENT CONSIDERATION AT CHRISTIAN HAVEN AND IT WILL NOT BE SHARED WITH AN INTERVIEWER. IF AT ANY TIME DURING MY EMPLOYMENT AT CHRISTIAN HAVEN I AM NOT COVERED BY AUTOMOBILE INSURANCE OR IF I HAVE TRAFFIC VIOLATIONS THAT RESULT IN MY RECEIVING UP TO AND INCLUDING A TOTAL OF 4 POINTS ON MY DRIVER'S LISENCE I WILL NOTIFY THE HUMAN RESOURCES DEPARTMENT AT CHRISTIAN HAVEN IMMEDIATELY. I REALIZE THIS WILL HAVE A DIRECT EFFECT ON MY CONTINUED EMPLOYMENT AND MY PRIVELEGE TO DRIVE CHRISTIAN HAVEN VEHICLES AND RESIDENTS.

Applicant Signature _____

Statement of Faith



The Word of God

We believe that the Bible is the Word of God, fully inspired and without error in the original manuscripts, written under the inspiration of the Holy Spirit, and that it has supreme authority in all matters of faith and conduct.

The Trinity

We believe in one God, Creator of all things, present and existing in the three persons, Father, Son and Holy Spirit.

God the Father

We believe in God the Father, an infinite, personal, spirit, who is perfect in holiness, wisdom, power and love. We believe He involves Himself mercifully in the affairs of people and responds to the prayers of believers.

Jesus Christ

We believe in Jesus Christ, God's only begotten Son, conceived by the Holy Spirit. We believe in His virgin birth, sinless life, miracles and teachings. We believe in His atoning death, bodily resurrection, ascension into heaven, and intercession for His people. We believe in His personal, visible return to earth.

The Holy Spirit

We believe that the ministry of the Holy Spirit is to glorify the Lord Jesus Christ and convince persons of sin leading them to repentance and faith. We believe that the Holy Spirit indwells and empowers every believer in Christ, and that He is an abiding helper, teacher and guide.

Mankind's Destiny

We believe that persons who remain in sin are separated from God and eternally lost. Forgiven, regenerated persons have eternal life in God's presence.

The Church

We believe in the universal church, a living spiritual body of which Christ is the head and all regenerated persons are members. The primary task of the church is to communicate and model the gospel.